

Club Jervis Bay Wobbegongs Winter Swimming Club By-Laws 2021 Ratified 21<sup>st</sup> July 2021

President:

*John [Signature]*

Date:

*3/8/21*

1. Further to Item 1(d) of our Constitution, Wobbegong annual membership is current from AGM to AGM. Members are required, order to be eligible to swim on Race Days and participate in the AGM or any EGM, to be current financial members and have signed all updates to the Code of Conduct; also, as per Item 5 (a) of our Constitution, be financial members of Club Jervis Bay.
2. Handicap Race Days shall be conducted on Sunday mornings between May and September each year, under the direction of the Swim Committee. Dates as decided by the Management or Executive Committee as appropriate.
3. The Swim Committee shall consist of the President, Club Captain, Chief Handicapper, Assistant Handicapper and Vice Club Captain or Touring Team Manager, as appropriate.
4. The Swim Committee shall be responsible for deciding whether the sea and weather conditions are safe and suitable for the holding of races. Such decision is to be made by 9am on Race Days.
5. The Swim Committee shall be responsible for the selection of teams to visit other WSAA Clubs or to compete in the WSAA National Championships, or other championships, as appropriate.
6. Weekly Race Registration fees shall be set by the Management or Executive Committee prior to the commencement of the winter race season and shall be collected prior to the commencement of each Race Day.
7. Race Days are to commence no earlier than 9am and no later than 10am. Sign on and registration will commencement no later that 8am and close at 8:30am. Late entries are only possible on the approval of the Swim Committee.
8. The races to be conducted each week, at the discretion of the Swim Committee are, but not limited to:-
  - a. 50 metre handicap freestyle heats and/or finals,
  - b. 25 metre handicap freestyle heats and/or finals,
  - c. 25 metre handicap mixed-stroke heats and/or finals.
9. A point score championship shall be conducted for each of the events noted in clause 8 of the By-Laws.
10. Other events shall be held as decided by the Swim Committee such as (but not limited to) brace relay, parent and child races, obstacle races, flipper races and medley race events.
11. People who nominate for events on days when those events have been cancelled by the Swim Committee due to sea or weather conditions, will receive starting points for those events.
12. Any person who nominates for any event and withdraws without reasonable cause loses all points for the day. The person would also lose credit for the swim on the day and lose eligibility as a 100% swimmer.
13. Lane allocations shall be altered each week i.e., first week the scratch man is in either of the inside lanes (ie lanes left of the lane line), second week the scratch man is in either of the outside lanes;

giving due consideration by the Swim Committee to the sea and weather conditions.

14. The Chief Handicapper is responsible for the regular adjustments of handicaps throughout the season, for both upward and downward changes.
15. For Explanation of the handicap system and point score allocations, please refer to attached addendum to this document, which forms part of these By-Laws.
16. The point score championship shall finish on the last Sunday handicap Race Day.
17. The Wobbegongs Club Championship (aged races) will be held on the first Sunday in September, or at the discretion of the Executive or Management Committee. Wet suits are not permitted to be worn during the Wobbegongs Club Championship. To compete in the Club Championships and The WSAA National Championships, a member must have swum a minimum of four Race Days during the season (or as per Item 22 c). Trophy's will be awarded for the First Place in each Age Group. These are non-handicap races.
18. The number of Race Day swims against other WSAA affiliated Clubs, whether at home or away, shall not exceed more than 3 per year. Away swims on official Race Days shall count towards a 100% swimmer eligibility.
19. On official visits to other WSAA affiliated Clubs, there will be no point score events held at home. Swimmers will receive starting points only if they swim at home or at the visited venue. Swimmers trying for 100% eligibility, must swim on these days either at home or at the visit venue.
20. The Club Person of The Year will be decided by a secret ballot conducted by the Vice President and/or Club Captain. The Vice President and/or Club Captain shall be responsible for the engraving of the trophy and keeping the ballot secret until the Presentation night.
21. The type and value of all trophies awarded shall be decided by the Management Committee or Executive Committee.
22. 100% Swimmers and 100% Attendees
  - a. To qualify as a 100% Swimmer, the following conditions apply:-
  - b. A member must swim in at least one official Wobbegong Race Day during the point score period of that season, and:-
  - c. If a member is unavailable to swim at the home venue on Huskisson Beach, provided the member produces written proof from a responsible official of a club on that club's letterhead, that the member has taken part in at least one of their regular events, then the swim will count as a regular home Race Day, and be credited with a starting point on that day. The Wobbegong Committee will provide this for other visitors on Wobbegong Race Days.
  - d. All swimmers who qualify as a 100% Swimmer shall receive a T-Shirt embroidered with the relevant 'year' and '100% Swimmer', at the discretion of the Executive Committee.
  - e. To qualify as a 100% Attendee, the following conditions apply:-
  - f. A member must attend each Race Day during the point score season in some official capacity, or at the discretion of the Executive Committee.

- g. All members who qualify as a 100% Attendee shall receive a T-Shirt embroidered with the relevant 'year' and '100% Attendee', at the discretion of the Executive Committee.
23. At the AGM, the President will call for volunteers for at least three First Aid Officers and at least two Risk Management Officers.
  24. It is a requirement that the First Aid Officers ensure that at least one or more First Aid Officers be present on Sunday Race Days and official club events, and that the First Aid Kit and Defibrillator are on site, and up to date.
  25. It is a requirement that the Risk Management Officers ensure that at least one or more Risk Management Officer is present on Sunday Race Days and official club events (as appropriate), and that all documentation is available, checked and signed off; and updated as and when necessary.
  26. The Presentation Day shall be held in October each year, as advised by the Committee.
  27. The WSAA National Championships are scheduled for the 3<sup>rd</sup> Sunday in September each year, subject to school holidays. The Committee will advise our members of confirmed dates and venue after the WSAA AGM. To be eligible to swim in the WSAA National Championships, a member must have competed in race/s on four designated Race Days during that year's winter swimming season.
  28. The Committee, as part of our duty of care to our members will, to the best of its ability, protect the confidentiality of our members personal and private contact information that it has on record.
  29. Further to Item 9 (c) and (d) of our Constitution; for a member to be nominated for a position on the Management Committee or to nominate any other member for a position on the Management Committee, the member must have been a financial member of the Wobbegongs for a period of two years, or at the discretion of the Executive Committee.
  30. Any member with a grievance is to contact the Club Captain or Vice President or to send an email to the Wobbegong email address noted FAO: Executive Committee.
  31. In the unlikely event that a member does not comply with the current Code Of Conduct, the Executive Committee will invite the member for a discussion on how best we can assist the member.

**Addendum** to 2021 WOBEGONGS By-Laws which forms part of the By-Laws of the Club Jervis Bay Wobegongs Winter Swimming Club. This document was ratified at an Executive Committee Meeting held on Weds. 21<sup>st</sup> July 2021.

**President:** 

**Date:** 3/8/21

**Item 15) Explanation of handicapping rules and point score allocations.**

**50 metre Freestyle and 25 metre Mixed Stroke Races – excluding finals. (Mixed Stroke is any stroke except Freestyle).**

A swimmer will receive 1 point for competing in the 50 metre Freestyle race, and 1 point for competing in the 25 metre Mixed Stroke race.

Points will also be assigned for placings as shown below:-

3 points for 1<sup>st</sup> Place  
2 points for 2<sup>nd</sup> Place  
1 point for 3<sup>rd</sup> Place

If a swimmer breaks their handicap time by more than 2 seconds they will receive 1 point only for competing, irrespective of finishing position. The swimmer will be disqualified for any finals. A new handicap may also be calculated for following weeks.

**Club Champion**

A swimmer's total points from a 50 metre Freestyle heats will be tallied. The swimmer with the highest score for the season will be the Club Champion.

**Monthly Point Score Winner**

The total monthly point scores for both 50 metre Freestyle and 25 metre Mixed Stroke events will be tallied. The highest point score for the month will be the Monthly Point Score Winner.

**Race Season Point Score Winner**

The point scores for both 50 metre Freestyle and 25 metre Mixed Stroke events for the season, will be tallied. The swimmer with highest point score for the season will be the Season Point Score Winner.

**25 metre Freestyle Race.**

This year we will trial a 25 metre Freestyle race. This race will be separate to other events.

A swimmer will receive 1 point for competing in the 25 metre Freestyle race.

Points will also be assigned for placings as shown below:-

3 points for 1<sup>st</sup> Place  
2 points for 2<sup>nd</sup> Place  
1 point for 3<sup>rd</sup> Place

If a swimmer breaks their handicap time by more than 2 seconds, they will receive 1 point only for competing, irrespective of finishing position. A new handicap may also be calculated for following weeks.

When handicaps have not been determined for the 25metre freestyle race, the Handicappers will halve the 50 metre handicap and work from there.

The trophy to be awarded for the 25metre freestyle race, is to be determined.

**50 metre Freestyle Finalist race.**

A swimmer will receive:-

4 points for 1<sup>st</sup> Place

3 points for 2<sup>nd</sup> Place

2 points for 3<sup>rd</sup> Place

1 point for all other finalists

A Finalist Trophy will be awarded for the swimmer with the highest finalist point score.

Minutes of Executive Committee Meeting held 21<sup>st</sup> July 2021



President: \_\_\_\_\_ Date: \_\_\_\_\_

*[Handwritten signature in blue ink]*

Opened at 7:30am

Present: John Stapleton, Geoff Mapledorum, Steve Pryn, Brian Probets, Jacqui Wilson.

Apologies: N/A

The purpose of this meeting was to discuss the draft 2021 By-Laws and Addendum.

The members of the Executive Committee had received the draft document, as noted above, via email prior to the meeting.

After a brief discussion, a motion was tabled that, pursuant to the changes noted at this meeting, the 2021 By-Laws and Addendum presented at this meeting will be adopted as the By-laws for our club. John Stapleton moved this motion which was seconded by Brian Probets. This motion was accepted unanimously.

Meeting closed 7:35am.